

**CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES of the REGULAR MEETING OF FEBRUARY 21, 2024
4:00 p.m.
Gifford/Schultz Educational Service Center, Marshall, MI**

A. Call to Order - Roll Call - Pledge of Allegiance

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on February 21, 2024, at 4:01 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Richard Lindsey, Jr.

Present were: Richard Lindsey, Jr., Catherine Yates, Eric Greene, and Kenneth Ponds

Absent was: Jeannie Goodrich

Also present were: Dr. Terance Lunger, Superintendent; Jessica Clothier, Assistant Superintendent for Human Resources; Karen Dysinger, HR/Executive Office Coordinator; Kori Rafferty, Assistant Superintendent for Finance and Operations; Mark Ludlow, Chief Accountant; Lorie Upright, Assistant Superintendent for Technology & Data Services; Nicole Lawrence, Special Education Supervisor of Accountability and Program Evaluation; Tim Staffen, Assistant Superintendent of Career and Technical Education; Fred Grunert, TMP Architecture; Rachel Hughes-Nilsson, OCBA, Inc; Bruce Zache, CSM Group.

B. Request to Approve Agenda as Printed or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group

President Lindsey asked if there were any additional agenda items or changes in the agenda. Superintendent Lunger indicated that there were changes that were noted in the printed agendas.

It was moved by Yates, supported by Greene, that the meeting agenda be approved with revisions as printed.

Motion carried unanimously.

C. Visitors' Comments

- There were no comments from visitors.

D. Routine Matters - Consent Grouping:

It was moved by Ponds, supported by Greene, that the CISD Board of Education approve the following recommended actions:

- **Approve minutes of the January 17, 2024 regular meeting**
- **Review bills and electronic fund transfers as submitted**
- **Receiving of financial reports/investment reports**
- Employment recommendations:
 - Temporary part-time employment of **Elizabeth Hicks** in the position of Special Education Coordinator of Student Services, effective December 12, 2023.
 - Employment of **Erika Gothberg** in the position of 21st Century Health Careers Instructor for the Calhoun Area Career Center, effective January 31, 2024.
 - Employment of **Jenna Greiner** in the position of Human Resources Administrative Assistant, effective February 5, 2024.
 - Employment of **Allison Parrish** in the position of School Social Worker, effective February 26, 2024.
 - Employment of **Jeffery LaGrow** in the position of CTE CPI Educational Consultant for the Calhoun Area Career Center, effective March 3, 2024.
 - **MYCA Employment Recommendations** for 2023-2024 Cycle 50:
 - Automotive - Zac Aiken
 - Communications/Graphics - Olivia Velasquez (Conditional)
 - 21st Century Health Careers - Shannon Fournier
 - Welding - Clint Bivens
 - Law Enforcement - Adam Reinke
 - Criminal Justice - Stacey Guinn
 - Culinary Arts/Hospitality - Steven Deal
 - Automotive Power Equipment Technology - Kaleb Green

Motion passed unanimously.

E. Special Presentations

1. 2023-2024 Revised Budget Presentation - Kori Rafferty, Assistant Superintendent of Finance and Operations and Mark Ludlow, Chief Accountant

Kori Rafferty, Assistant Superintendent of Finance and Operations with assistance from Mark Ludlow, Chief Accountant, presented the revised revenues and expenditures for all budgets which represent a more accurate picture than what we were able to provide back in June when the board approved the 2023-2024 preliminary budget. Kori also gave an overview of the preliminary 2024-2025 budget.

- 2. Legislative Update** - Jerry Johnson, Assistant Superintendent for Legislation and Education Policy, provided a legislative update to the Board

F. Other Action Items to come before the Board

- 1. Approve Resolution for Revised Budget of the Calhoun Intermediate School District**

It was moved by Yates and supported by Ponds that the CISD Board of Education approve the Revision One 2023-2024 General Appropriations Resolution reflecting the revision of budgets for the 2023-2024 Fiscal Year.

Roll call vote taken.

Voting yes: Yates, Greene, Lindsey and Ponds

Voting no: None

Motion passed unanimously.

- 2. Human Resource Employment Requests**

- Add Position:
 - Custodian II
- Add Position & Approve Job Description
 - DRIS: 2.0 FTE Educational Consultants-MTSS

It was moved by Ponds and supported by Greene that the Calhoun ISD Board of Education approve the employment changes/additions as requested by the Human Resource Department.

Roll call vote taken.

Voting yes: Yates, Greene, Lindsey and Ponds

Voting no: None

Motion passed unanimously.

- 3. Appointment of Attendance Officer**

It was moved by Greene and supported by Yates that the CISD Board of Education appoints Annie Monaweck, Attendance Officer/Pupil Accounting Auditor for the Calhoun Intermediate School District.

Roll call vote taken.

Voting yes: Yates, Greene, Lindsey and Ponds

Voting no: None

Motion passed unanimously.

4. MASB Region 6 Executive Board Representative Ballot Casting

It was moved by Greene and supported by Ponds that the CISD Board of Education cast their ballot for Pamela Dickinson, Comstock Public Schools, Kalamazoo County, for the Region 6 MASB Executive Board Candidates for a Three-Year Term.

Roll call vote taken.

Voting yes: Yates, Greene, Lindsey and Ponds

Voting no: None

Motion passed unanimously.

5. Approve Bids for the DKDC Playground Project

It was moved by Greene and supported by Yates that the CISD Board of Education approves the bids for the Doris Klaussen Developmental Center Playground Project from Jones & Sons Excavating in the amount of \$83,108.00 for earthwork, and from Regional Concrete in the amount of \$28,583.00 for concrete work, for a total project amount of \$727,613.00.

Playground Equipment	\$580,588
Contingency	\$ 22,796
CM Fee	<u>\$ 12,538</u>
Sub Total	\$615,922
Earthwork Bid	\$ 83,108
Concrete Bid	<u>\$ 28,583</u>
Total Project	\$727,613

Roll call vote taken.

Voting yes: Yates, Greene, Lindsey and Ponds

Voting no: None

Motion passed unanimously.

G. Information:

1. The cash flow summary was reviewed. There were no questions or comments regarding the cash flow summary.

2. Professional/Support Staff Resignations & Retirements:

Pursuant to Board Policy 4601 (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:

- Rescinded acceptance of employment offer by **Teresa Fransted** from the position of Special Education Administrative Assistant, effective January 11, 2024 (Hired effective 1/15/2024).
- Resignation of **Jessie Raymond** from the position of Physical Therapist Assistant, effective at the end of the business day January 19, 2024. (Hired 8/28/2019)
- Resignation of **Kimberly McLouth** from the position of Special Education Teacher, effective at the end of the business day, January 22, 2024. (Hired 8/25/2014)
- Resignation of **Mitchell Fowler** from the position of SWFT Implementation & Improvement Consultant, effective at the end of the business day, February 9, 2024. (Hired 10/2/2023)
- Resignation of **Catherine Luzadder** from the position of School Psychologist, effective at the end of the business day, February 20, 2024. (Hired 8/28/2017)
- Resignation of **Jennifer Haswell** from the position of Special Education Administrative Assistant, effective at the end of the business day, June 28, 2024. (Hired 1/25/2021)
- Retirement of **Joan Reeve** from the position of Assistant Superintendent for Special Education Services, effective at the end of the business day, June 30, 2024.

H. Administrative Reports

1. Superintendent's Report: Superintendent Lunger updated the Board on the following items:
- Generator Renovation

- Threat Assessment Planning
 - Chair Replacement – Warranty
 - Facilities
 - Cyber Threat Testing
 - Southern ISD Group
2. Department Reports: (for your information)
- Legislation & Education Policy - Jerry Johnson
 - Special Education - Joan Reeve
3. Correspondence:

The following thank-you notes were received from mini-grant recipients:

- Ashley Hall - K-12 Music Educator

I. Executive Session

1. Collective Bargaining

It was moved by Greene and supported by Ponds that the CISD Board of Education enter into closed session at 5:52 p.m. to discuss collective bargaining with the Calhoun Intermediate Education Association (CIEA), the Calhoun Intermediate Employee Support Personnel Association (CIESPA), and the American Federation of State, County, and Municipal Employees, AFL-CIO (AFSCME) bargaining units, pursuant to Section 8(c) of the Michigan Open Meetings Act.”

Roll call vote taken.

Voting yes: Yates, Greene, Lindsey and Ponds

Voting no: None

Motion passed unanimously.

2. Adjourn Executive Session

President Lindsey adjourned the executive session at 6:01 p.m.

J. Next Regular Meeting of CISD Board, March 20, 2024, 4:00 p.m. to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan

K. Adjournment

There being no further business to come before the board, President Lindsey adjourned the meeting at 6:01 p.m.

President: Richard Lindsey, Jr.

Secretary: Eric Greene