

**CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES OF MAY 15, 2024
4:00 p.m.
Gifford/Schultz Educational Service Center, Marshall, MI**

A. *Call to Order - Roll Call - Pledge of Allegiance*

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on May 15, 2024, at 4:00 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Lindsey.

Present were: Richard Lindsey, Jr., Catherine Yates, Kenneth Ponds, and Jeannie Goodrich, Eric Greene (4:13pm)

Absent was: None

Also present were: Dr. Terance Lunger, Superintendent; Karen Dysinger, Human Resources/Executive Office Coordinator, Jessica Clothier, Assistant Superintendent for Human Resources; Lorie Upright, Assistant Superintendent for Technology and Data Services; Tim Staffen, Assistant Superintendent for CTE; Joan Reeve, Assistant Superintendent for Special Education; Jerry Johnson, Assistant Superintendent for Legislation and Education Policy; Kori Rafferty, Assistant Superintendent for Finance; Carrie Johnson, Assistant Superintendent for Regional Instructional Services; Nicole Lawrence, Assistant Superintendent for Special Education

B. *Request to Approve Agenda as Printed or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group*

Recommended Action: “that the meeting agenda be approved with the additions and changes or as printed.”

It was moved by Ponds, supported by Yates, that the meeting agenda be approved as printed.

C. *Visitors' Comments*

- There were no comments from visitors.

D. *Routine Matters - Consent Grouping:*

It was moved by Goodrich, supported by Ponds, that the CISD Board of Education approve the following recommended actions:

- a. Approve minutes of regular meeting of April 17, 2024**
- b. Review bills and electronic fund transfers as submitted**
- c. Receiving of financial reports/investments reports**
- d. Summer Tax Collection Costs**

As in past years, our business office has communicated with Calhoun County Townships and City Treasurers negotiating the costs to the district for collecting summer taxes. These are townships where other taxing authorities also collect summer taxes. The estimated cost for collecting summer taxes for this year is \$15,153.83.

- e. 2024-2025 CISD Tax Rates (Summer and Winter)**
- f. Employment recommendations:**
 - Conditional employment of **Jennifer Johnson** in the position of Educational Consultant - Emphasis on MTSS & Leading Systems Change for the Department of Regional Instructional Services, effective July 1, 2024
 - Conditional employment of **Katie Gilding** in the position of Educational Consultant - Emphasis on MTSS & Leading Systems Change for the Department of Regional Instructional Services, effective July 1, 2024.
 - Employment of **Katie Cole** in the position of Early Childhood Special Education Teacher, effective July 9, 2024.
 - Employment of **Chelsie Stouder** in the position of School Social Worker for the Special Education Division, effective August 19, 2024.
 - Employment of **Anna Pascoe** in the position of School Social Worker for the Special Education Division, effective August 19, 2024.
 - Conditional Employment of **Garth Stoltz** in the position of CTE Instructor - Industrial Robotics (CAD/CAM) for the Calhoun Area Career Center, effective August 19, 2024.
- g. Superintendent's Conference**

- Pre-Approval - MAISA Summer Conference, Marquette, MI, June 19-21, 2024.

h. Approval of Summer Hours for the CISD Gifford/Schultz Educational Service Center

Traditionally, the CISD Board of Education has approved summer hours for the Gifford/Schultz Educational Service Center. Consistent with past action, it is recommended that summer hours be considered, depending on staff schedules, either from 7:30 a.m. until 3:00 p.m. or from 8:00 a.m. until 3:30 p.m., effective Tuesday, May 28, 2024, through Friday, August 30, 2024.

Motion passed unanimously

E. Special Presentation

1. Legislative Update - Jerry Johnson, Assistant Superintendent for Legislation and Education Policy

F. Other Action Items to come before the Board

1. Human Resource Employment Requests

- Adjust Work Schedules:
 - Adjust Number of Work Days - SWFT Media Design & Data Specialist & SWFT Data Systems Analyst

It was moved by Goodrich and supported by Yates that the Calhoun ISD Board of Education approve the employment changes/additions as requested by the Human Resource Department.

Roll call vote taken.

Voting yes: Goodrich, Yates, Greene, Ponds, Lindsey

Voting no: None

Motion passed unanimously.

2. 2024-2025 Wage Adjustments for Employees Not Covered by Bargaining Agreements

It was moved by Greene and supported by Goodrich that the CISD Board of Education approve the recommendation for a 4% increase for employees not covered by collective bargaining, and other salary adjustments as appropriate for the 2024-2025 fiscal year, and these terms be effective July 1, 2024.

Roll call vote taken.

Voting yes: Yates, Greene, Ponds, Lindsey, Goodrich

Voting no: None

Motion passed unanimously.

3. Approve Jack Korff Career and Technical Support Fund Distribution Request

It was moved by Goodrich and supported by Ponds that the CISD Board of Education approve the draw of \$2,000 from the Jack Korff Career and Technical Support Fund that is held at Battle Creek Community Foundation to cover CTE Jack Korff Scholarship awarded to students.

Roll call vote taken.

Voting yes: Greene, Ponds, Lindsey, Goodrich, Yates

Voting no: None

Motion passed unanimously.

G. Information:

1. The cash flow summary was reviewed. There were no questions or comments regarding the cash flow summary.

2. Professional/Support Staff Resignations:

Pursuant to Board Policies 4140 and 3140 (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:

- Resignation of **Dakota Sutfin** from the position of Teacher Assistant, effective at the end of the business day May 15, 2024. (Hired 8/21/23)
- Resignation of **Glenn Miller** from the position of Custodian II, effective at the end of the business day June 7, 2024. (Hired 8/2/2016)

- Resignation of **Aimee Lemon** from the position of School Social Worker, effective at the end of the business day June 10, 2024. (Hired 8/31/2015)
- Resignation of **Andrea Large** from the position of SXI Teacher, effective at the end of the business day June 30, 2024. (Hired 8/22/2023)

H. Administrative Reports

1. Superintendent's Report: The Superintendent Updated the Board on the following Items:
 - CISD Threat Assessment Protocols
 - Facilities Updates
 - Homer/Bellevue - Business Office Support
 - Dean Transportation – CACC
 - Legislation Day
 - MAEDA – Blue Oval Project
 - MASB Board Evaluation Training
2. Department Reports: (for your information)
 - Technology - Lorie Upright
 - Legislation and Education Policy - Jerry Johnson
3. Correspondence:
 - Mini-Grant Thank you Note - Shauneen Crowe, Calhoun Christian Music Teacher

I. Closed Session

1. Negotiations Update & Superintendent's Performance Update

It was moved by Goodrich and supported by Greene that the CISD Board of Education enter into closed session to review tentative agreements with the CIESPA and AFSCME bargaining units, to discuss collective bargaining with the CIEA bargaining unit, and to discuss the Superintendent's Performance Update pursuant to Sections 8(c) and 8(a) of the Michigan Open Meetings Act.

Roll call vote taken.

Voting yes: Ponds, Goodrich, Yates, Lindsey, Greene

Voting no: None

Motion passed unanimously.

2. Adjourn Closed Session

3. Consideration for the Ratification of the Calhoun Intermediate Employee Support Personnel Association (CIESPA) Tentative Agreement

It was moved by Goodrich and supported by Yates that the CISD Board of Education ratify the April 16, 2024, tentative agreement with the CIESPA bargaining unit for the 2024-2027 successor Master contract.

Roll call vote taken.

Voting yes: Yates, Goodrich, Lindsey, Ponds, Greene

Voting no: None

Motion passed unanimously.

4. Consideration for the Ratification of the American Federation of State, County, and Municipal Employees, AFL-CIO (AFSCME) Tentative Agreement

It was moved by Yates and supported by Ponds that the CISD Board of Education ratify the May 7, 2024, tentative agreement with the AFSCME bargaining unit for the 2024-2027 successor Master contract.

Roll call vote taken.

Voting yes: Ponds, Greene, Goodrich, Lindsey, Yates

Voting no: None

Motion passed unanimously.

5. Approve Extension of Contract for Superintendent

It was moved by Yates and supported by Greene that the CISD Board of Education extends Dr. Terance Lunger's contract through 2028.

Roll call vote taken.

Voting yes: Lindsey, Greene, Ponds, Greene, Yates

Voting no: None

Motion passed unanimously.

J. Next Meeting - Budget Hearing & Regular Meeting of the CISD Board, Monday, June 24, 2024 at, 4:00 p.m. to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI

K. Adjournment

There being no further business to come before the board, President Ponds adjourned the meeting at 5:06 p.m.

President: Richard Lindsey, Jr.

Secretary: Eric Greene