

**CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES of the BUDGET HEARING AND
REGULAR MEETING OF JUNE 24, 2024
4:00 p.m.
Gifford/Schultz Educational Service Center, Marshall, MI**

A. Call to Order - Roll Call - Public Hearing - Pledge of Allegiance

The budget hearing of the Calhoun Intermediate School District Board of Education was called to order on June 24, 2024, at 4:00 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Lindsey.

Present were: Jean Goodrich, Kenneth Ponds, Richard Lindsey, Jr., Eric Greene

Absent were: Catherine Yates

Also present were:

- Dr. Terance Lunger, Superintendent; Jessica Clothier, Assistant Superintendent of Human Resources; Tim Staffen, Assistant Superintendent for CTE, Kori Rafferty, Assistant Superintendent for Finance and Operations; Mark Ludlow, Chief Accountant; Lorie Upright, Assistant Superintendent for Technology and Data Services; Karen Dysinger, Human Resources/Executive Office Coordinator; Jerry Johnson, Assistant Superintendent for Legislation & Education Policy; Nicole Lawrence, Assistant Superintendent for Special Education; Carrie Johnson, Assistant Superintendent for Regional Instructional Services

B. Budget Hearing 2024-2025 CISD Preliminary Budgets

Kori Rafferty, Assistant Superintendent of Finance and Operations along with Mark Ludlow, Chief Accountant, presented anticipated revenues, expenditures and other budget items in each of the CISD funds for the 2024-2025 fiscal year in the following budget categories:

- General Fund
- Special Education
- Vocational Education
- CDOT
- Student Activity

C. Consideration to Adjourn Public Hearing

There being no further business, President Lindsey adjourned the Public Hearing at 4:33 p.m.

D. Call to Order of Regular Meeting and Request to Approve Agenda as Printed or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group

President Lindsey called the regular meeting to order at 4:33 p.m. and asked if there were any additional agenda items or changes in the agenda

It was moved by Greene and supported by Ponds that the meeting agenda be approved as printed.

E. Visitors' Comments

- There were no comments from visitors.

F. Routine Matters - Consent Grouping

It was moved by Goodrich and supported by Ponds that the CISD Board of Education approve the following recommended actions:

- **Approve minutes of regular meeting of May 15, 2024**
- **Approve minutes of the closed session of May 15, 2024**
- **Review bills and electronic fund transfers as submitted**
- **Receiving of financial reports/investments reports**
- **Employment recommendations:**
 - Employment of **Jarica McManus** in the position of Administrative Assistant for the Special Education Division, effective May 28, 2024.
 - Employment of **Mason Fausey** in the position of Instructional Support Staff (ISS) for Construction Trades at the Calhoun Area Career Center, effective June 3, 2024.
 - Employment of **Angela Adams** in the position of Implementation & Improvement Consultant for the Statewide Field Team, effective July 1, 2024.
 - Employment of **Julie (Hartman) Meinecke** in the position of Implementation & Improvement Consultant for the Statewide Field Team, effective July 1, 2024.
 - Temporary part-time employment (up to 8 days) of **Jennifer Haswell** in the position of Special Education Administrative Assistant, effective July 1, 2024.
 - Temporary part-time employment (up to 240 hours) of **Robyn Krawczak** as EL Consortium Consultant, effective July 1, 2024.
 - Conditional employment of **Dr. Kathryn Murray** in the position of Implementation & Improvement Consultant for the Statewide Field Team, effective July 1, 2024.
 - Employment of **April Folkema** in the position of Special Education Supervisor, effective July 1, 2024.
 - Employment of **Joann Joy** in the position of Special Education Supervisor, effective July 1, 2024.
 - Employment of **Andrew Loy** in the position of Special Education Supervisor, effective July 1, 2024.
 - Employment of **Heather Provost** in the position of Teacher Assistant for the Doris Klaussen Developmental Center, effective July 9, 2024.

- Employment of **James Owen** in the position of DRIS Teacher Coach, effective July 23, 2024.
- Employment of **Julie Steele** in the position of School Mental Health Specialist for the Department of Regional Instructional Services, effective August 5, 2024.
- Employment of **Julie Cassie** in the position of SWFT Implementation & Improvement Consultant, effective August 5, 2024.
- Employment of **Christine Bailey** in the position of School Social Worker, effective August 19, 2024.
- Employment of **Mackenzie Fratarcangeli** in the position of MoCI Teacher for the Doris Klaussen Developmental Center, effective August 19, 2024.
- Employment of **Kathryn Halsmer** in the position of Teacher Consultant for the Doris Klaussen Developmental Center, effective August 19, 2024.
- Employment of **Regan Miner** in the position of Physical Therapist Assistant, effective August 19, 2024.
- Employment of **Dr. Ashley Widrig** in the position of Behavior Specialist, effective August 19, 2024.
- Employment of **Susanna Van Lente** in the position of School Social Worker, effective August 19, 2024.
- Employment of **Christopher Woodward** in the position of Instructor - Allied Health Careers Prep for the Calhoun Area Career Center, effective August 19, 2024.
- **Superintendent Conference Request**
 - MASA Fall Conference, September 18-20, 2024, Traverse City, MI

Recommended action: “that the CISD Board of Education approve the items in the consent grouping as presented.”

G. Other Action Items to come before the Board

1. Revision of 2023-2024 Budgets - Resolution

It was moved by Goodrich and supported by Greene, that the CISD Board of Education approve the 2023-2024 Revision 2 General Appropriations Budget Resolution reflecting changes in the budgets for this fiscal year as presented.

Roll call vote taken.

Voting yes: Lindsey, Goodrich, Greene, Ponds

Voting no: None

Motion passed unanimously.

2. 2024-2025 CISD Preliminary Budgets - Resolution

It was moved by Ponds, supported by Greene, that the CISD Board of Education approve the fiscal year 2024-2025 Preliminary General Appropriations Budget Resolution as presented.

Roll call vote taken.

Voting yes: Goodrich, Greene, Ponds, Lindsey

Voting no: None

Motion passed unanimously.

3. Set Date for July Organizational/Regular Meeting

It was moved by Greene and supported by Goodrich, that the CISD Board of Education set the time, date and place of its July Organizational meeting as follows: 4:00 p.m., July 17, 2024, at the Gifford/Schultz Educational Service Center.

Roll call vote taken.

Voting yes: Greene, Ponds, Lindsey, Goodrich

Voting no: None

Motion passed unanimously.

4. Human Resource Employment Request - Add Positions:

- Add Position - **1.0 FTE Mental Health Specialist** for the Department of Regional Instructional Services.
- Add Position - **1.0 School Social Worker** for the Special Education Division

It was moved by Ponds and supported by Greene, that the CISD Board of Education approve the employment changes/additions as requested by the Human Resource Department.

Roll call vote taken.

Voting yes: Ponds, Lindsey, Goodrich, Greene

Voting no: None

Motion passed unanimously.

H. Information:

1. The cash flow summary was reviewed. There were no questions or comments regarding the cash flow summary.

2. Professional/Support Staff Resignations,Retirements and Non-Renewals:

Pursuant to Board Policy 4223 (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:

- Resignation of Chloe Crane from the position of Teacher Assistant, effective at the end of the business day May 10, 2024. (Hired 10/12/2020)
- Resignation of Maggie Miller from the position of School Social Worker, effective at the end of the business day June 7, 2024. (Hired 8/31/2015)
- Resignation of Edward (Matthew) Wade from the position of Speech-Language Pathologist, effective at the end of the business day June 7, 2024. (Hired 8/21/2023)
- Retirement of Steven Jewell from the position of Special Education Teacher, effective at the end of the business day June 14, 2024. (Hired 9/22/1997)
- Resignation of Claire Haase from the position of Adult Training Program Teacher, effective at the end of the business day June 21, 2024. (Hired 8/22/2022)
- Resignation of Justin Brown from the position of Special Education Teacher, effective at the end of the business day June 30, 2024. (Hired 8/26/2013)
- Resignation of Quentin Dorsey from the position of Technology Repair Specialist, effective at the end of the business day June 30, 2024. (Hired 7/1/2021)
- Non-renewal of the contract of Hari Johnson, Early Childhood Family First Home Visitor, effective at the end of the business day June 30, 2024. (Hired 9/13/2021)
- Non-renewal of the contract of Amanda Moon, Early Childhood Family and Community Service Provider, effective at the end of the business day June 30, 2024. (Hired 5/6/2019)
- Retirement of Dawn Sperry from the position of Early Childhood Welcome Baby Specialist, effective at the end of the business day June 30, 2024. (Hired 10/22/2001)
- Non-renewal of the contract of Andrea Torres, Early Childhood Family and Community Service Provider, effective at the end of the business day June 30, 2024. (Hired 9/13/2021)

I. Administrative Reports

1. Superintendent's Report: The Superintendent updated the Board on the following Items:

- Facilities Updates
- MASB Board Evaluation Training
- MAISA
- Leadership Transition

2. Department Reports: (for your information)
 - Finance & Operations - Kori Rafferty provided the board with the budget presentation.
 - Curriculum, Instruction & Assessment - Carrie Johnson

J. *Closed Session*

1. Negotiations Update

It was moved by Goodrich and supported by Greene that the CISD Board of Education enter into closed session to review a tentative agreement with the CIEA bargaining unit, pursuant to Section 8(c) of the Michigan Open Meetings Act.

Roll call vote taken.

Voting yes: Lindsey, Goodrich, Greene, Ponds

Voting no: None

Motion passed unanimously.

2. Adjourn Closed Session

3. Consideration for Ratification of the Calhoun Intermediate Education Association (CIEA) Tentative Contract.

It was moved by Greene and supported by Ponds that the CISD Board of Education ratify the May 16, 2024 tentative agreement with the CIEA bargaining unit for the 2024-2027 successor Master contract.

Roll call vote taken.

Voting yes: Goodrich, Greene, Ponds, Lindsey

Voting no: None

Motion passed unanimously.

K. *Pre-Audit Communication to the Board of Education June 30, 2024*

L. *Pending Board Approval - Next Meeting of CISD Board, Organizational Meeting July 17, 2024, 4:00 p.m. to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI*

M. There being no further business to come before the Board, President Lindsey adjourned the meeting at 4:53 p.m.

President: _____

Secretary: _____