

**CALHOUN INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES of the REGULAR MEETING - NOVEMBER 20, 2024**

A. Call to Order – Roll Call – Pledge of Allegiance:

The regular meeting of the Calhoun Intermediate School District Board of Education was called to order on November 20, 2024, at 4:00 p.m. at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, Michigan by Board President Goodrich.

Present were: Catherine Yates, Jeannie Goodrich, Eric Greene, Richard Lindsey, Jr., Kenneth Ponds

Absent was: None

Also present were: Dr. Terance Lunger, Superintendent; Jessica Clothier, Assistant Superintendent of Human Resources; Nicole Lawrence, Assistant Superintendent for Special Education, Tim Staffen, Assistant Superintendent for CTE, Kori Rafferty, Assistant Superintendent for Finance and Operations; Carrie Johnson, Assistant Superintendent for DRIS; Jerry Johnson, Assistant Superintendent for Legislation and Education Policy; Karen Dysinger, Human Resources/Executive Office Coordinator; Laura Ostrom, Truancy Consultant; Mike Nicholson, CIEA Union President.

B. Request to Approve Agenda as Printed or with Additions/Changes including the Exclusion of Selected Actions in the Consent Group

President Goodrich asked if there were any changes to the agenda as printed. There were no changes to the printed agenda.

It was moved by Ponds and supported by Greene that the meeting agenda be approved as printed.

Motion passed unanimously.

C. Visitors' Comments:

- There were no comments from visitors.

D. Routine Matters - Consent Grouping:

It was moved by Greene and supported by Yates that the CISD Board of Education approve the following recommended actions:

- Approve minutes of the regular meeting of October 16, 2024
- Review bills and electronic fund transfers as submitted

- Receiving of financial reports/investments reports
- Employment recommendations:
 - Employment of **Vallene Kent** in the position of Special Education Administrative Services Specialist, effective October 21, 2024.
 - Employment of **Dominic Flynn** in the position of Custodian II for the Calhoun Area Career Center, effective October 31, 2024.
 - Employment of **Samantha Epp** in the position of Behavior Specialist, effective November 14, 2024.
 - Employment of **Diana MacGregor** in the position of Special Education Administrative Assistant, effective December 2, 2024.
 - Conditional employment of **Jennifer Deal** in the position of ECSE Inclusion Teacher, effective December 5, 2024.

Motion passed unanimously

E. Special Presentation

1. Calhoun County Truancy Report - Laura Ostrom

F. Other Action Items to come before the Board

1. Resolution to Collect Summer Taxes

It was moved by Yates and supported by Lindsey that the Calhoun ISD Board of Education approve the resolution to collect summer taxes as in previous years.

Roll call vote taken.

Voting yes: Yates, Goodrich, Greene, Ponds, Lindsey

Voting no: None

Motion passed unanimously.

2. Approve Bid for Utility Tractor

It was moved by Yates and supported by Lindsey that the CISD Board of Education approve the bid from John Deere Greenmark Equipment in the amount of \$64,862 for a utility tractor, front blade, rotary broom and pallet forks through MiDeal.

Voting yes: Goodrich, Greene, Ponds, Lindsey, Yates

Voting no: None

Motion passed unanimously.

3. Human Resources Employment Request

- Add Position:
 - Special Education Administrative Assistant Supporting Virtual Ancillary Staff (1.0 FTE)

It was moved by Ponds and supported by Greene that the Calhoun ISD Board of Education approve the employment changes/additions as requested by the Human Resource Department.

Voting yes: Greene, Ponds, Lindsey, Yates, Goodrich

Voting no: None

Motion passed unanimously.

G. Information:

1. The cash flow summary was reviewed. There were no questions or comments regarding the cash flow summary.
2. CASB Award Nominations

The CASB award nomination information is for your review at this time; we will be asking for nominations at the January board meeting.

3. Professional/Support Staff Resignations & Retirements:

Pursuant to Board Policy 4601 (Termination and Resignation), I respectively report that the resignation of the following noted employees were accepted on behalf of the Calhoun ISD Board of Education:

- Resignation of Katherine Hodge from the position of Special Education Supervisor, effective at the end of the business day November 8, 2024. (Hired 7/1/2022)
- Resignation of Heather Stanley from the position of SWFT Project Director, effective at the end of the business day November 8, 2024. (Hired 9/1/2017)
- Resignation of Christopher Hodge from the position of Adult Transition Program Teacher, effective at the end of the business day January 3, 2025. (Hired 8/21/2023)
- Retirement of Sheila Ritsema from the position of Special Education Teacher (Project SEARCH/Duncan Aviation) at the end of the business day June 30, 2025. (Hired 9/21/1997)

H. Administrative Reports

1. Superintendent's Report. The Superintendent Updated the Board on the following items:
 - Office of Civil Rights Compliance Review
 - CISD/Thrun Supports for Local Districts
 - Gifford-Schultz Copy Machines
 - Board Workshop Agenda
2. Department Report: (for your information)
 - Technology - Lorie Upright
3. Communications
 - Mini-Grant Thank you note from Hastings Middle School

I. Upcoming Meetings of the CISD Board to be held at the Gifford/Schultz Educational Service Center, 17111 G Drive North, Marshall, MI or other location as noted below

- Board Workshop - November 25, 2024 at 10:00 am at CACC & DKDC
- December 11, 2023, 5:00 p.m. - Regular Meeting

J. Adjournment

There being no further business to come before the board, President Goodrich adjourned the meeting at 4:39 p.m.

President: Jeannie Goodrich

Secretary: Ken Ponds